

Central Elementary

Home of the Stingrays

Attendance



Level 3 **Intensive** **16 + Days**

- *Day 20+ Work with the DOJ to determine if there are additional services or supports needed for the family (without medical concerns)
- *Day 16 third family contact/meeting to request permission to communicate with doctor regarding ongoing health condition

Trigger to move to Tier 3 is the 16+ absence without doctor's explanation for absences

Level 2 **Targeted** **10+ Days Absent**

- *Day 13-15 (without medical documentation) counselor and/or administrator to discuss continued attendance concern, interventions, and next steps
- *Day 12 Counselor will visit with student and create an intervention plan (follow-up, check-ins and recognize improved attendance in a positive manner) and care team referral is made
- *Day 11 Request for medical documentation
- *Day 10 Parent contact made regarding absences and /or tardies to offer support for attendance

Triggers to move to Tier 2 is the 10th absence (without doctor's explanation for absences)

Level 1 **Universal Supports** **0-9 Days Absent**

- *Attendance policy, school calendar, and daily schedule to all families online
- *Principal's monthly newsletters includes attendance policy and attendance information
- *Daily attendance calls for all unreported absences
- *Communication between teachers, counselors, and administration when student's attendance becomes a concern
- *Create a watch list of students from the previous year who were close to being under 90%
- *District attendance letter sent home quarterly
- *Meeting or phone call to families regarding absences/tardies if situation warrants an issue or becomes a concern

Updated 8-1-22